


EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

Name of 'proposal' and how has it been implemented (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	Substance Misuse Commissioning (1)
Directorate / Service	CLC / DAAT
Lead Officer	Rachael Sadegh, DAAT Coordinator
Signed Off By (inc date)	Andy Bamber
Summary – to be completed at the end of completing the QA (using Appendix A) (Please provide a summary of the findings of the Quality Assurance checklist. What has happened as a result of the QA? For example, based on the QA a Full EA will be undertaken or, based on the QA a Full EA will not be undertaken as due regard to the nine protected groups is embedded in the proposal and the proposal has low relevance to equalities)	<div style="display: flex; align-items: center;">  <div style="margin-left: 10px;"> Proceed with implementation An Equality Analysis (EA) is attached. </div> </div>

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
1	Overview of Proposal		
a	Are the outcomes of the proposals clear?	Yes	The report recommends the Mayor in Cabinet to approve the contract awards as recommended by the tender panel as below:

			<ul style="list-style-type: none"> • Tower Hamlets drug/alcohol outreach and referral service • Tower Hamlets drug/alcohol treatment service • Tower Hamlets drug/alcohol recovery support service.
b	Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?	Yes	An EA is attached. The re-procurement of drug and alcohol services in Tower Hamlets aims to achieve better treatment outcomes for residents in the treatment system, improve overall performance of drug and alcohol services, attain better value for money and respond better to local needs. The re-procured service will offer treatment to all who need the treatment regardless of their background.
2	Monitoring / Collecting Evidence / Data and Consultation		
a	Is there reliable qualitative and quantitative data to support claims made about impacts?	Yes	A wide range of data has informed the attached EA.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	See the attached EA.
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	A wide range of data has informed the EA.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	An extensive consultation was held.
3	Assessing Impact and Analysis		
a	Are there clear links between the sources of evidence (information, data etc) and the interpretation of impact amongst the nine protected characteristics?	Yes	See the attached EA
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	See above.
4	Mitigation and Improvement Action Plan		
a	Is there an agreed action plan?	Yes	The service will monitor the delivery of the service by the contractors.
b	Have alternative options been explored	Yes	Alternative options are included in the report.

5	Quality Assurance and Monitoring		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	The service will continue monitoring commissioned services.
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	Yes	See above.
6	Reporting Outcomes and Action Plan		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	